



west virginia department of environmental protection

Division of Water and Waste Management
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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Dominique Madison, E.I., DWWM

DATE: April 10, 2026

SUBJECT: Town of West Union
IJDC Project - 2022W-2119
500 GPM Water Treatment Plant and Waterline Replacement
Use of Contingency Request

RECOMMENDATION

This Use of Contingency Request, prepared by Civil & Environmental Consultants, Inc. for the above referenced project, has been reviewed and is technically feasible.

DISCUSSION

This request for budget revision proposes to utilize \$160,988.18 in funds from the IJDC Overrun Grant and a budget revision to cover the total cost for Change Order Nos. 2, 3, and 4 for Contract 3 and Change Order No. 1 for Contract 1.

Change Order No. 2 is the relocation of the existing adjacent property pump jack electrical service. This Change Order resulted in an increase of \$21,300.

Change Order No. 3 covers the installation of approximately 114 LF of interior partition walls within the PEMB. Walls will be constructed to a height of 12' AFF to align with existing adjacent partitions. This Change Order resulted in an increase of \$28,125.

Change Order No. 4 is removal of the additional sludge in the sediment ponds. It is anticipated that there will be another 300-400 tons to dispose of. This Change Order will also include the addition of 2 ea. – 1” air release valve assemblies at mark #488 of the discharge piping for high service pumps #1 and #2. This Change Order resulted in an increase of \$106,190.

Change Order No. 1 Contract 1 a new bid item for non-attributable leak investigations, an adjustment for project delays that occurred because of unforeseen issues with valve isolation, and additional costs for ditch and driveway repairs. This Change Order resulted in an increase of \$21,022.18.